



How To View Your Team's Schedule in the HCM Cloud

1. Make sure **My Team** is underscored
2. Click **Show More**

TCNJ Oracle Cloud

Good morning, Kimberly Woods!

Me My Team My Client Groups Benefits Administration Receivables General Accounting Budgetary Control | >

QUICK ACTIONS

- Team Time Cards
- Team Change Requests
- Show More

APPS

- My Team
- Performance Overview
- Career Overview
- Performance

Click, **Team Schedule**

The screenshot shows the Oracle Cloud HCM dashboard for user Kimberly Woods. The navigation bar includes 'Me', 'My Team', 'My Client Groups', 'Benefits Administration', 'Receivables', 'General Accounting', and 'Budgetary Control'. The main content area is organized into sections: 'Time' (Team Time Cards, Team Change Requests), 'Employment' (Change Manager, Transfer, Employee Summary, Promote, Employment Info, Change Assignment, Termination, Direct Reports, Change Location, Change Working Hours, Additional Assignment Info, Change Legal Employer Dashboard, Identification Info, Contact Info, Family and Emergency Contacts, Change Photo), and 'Schedules' (Team Schedule). The 'Team Schedule' option is circled in yellow, with a yellow arrow pointing to it from the left.

1. Your team's schedule is here.
2. If an employee has approved time off, there will be a yellow box beneath the blue box.





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Home Star Flag Bell Profile

< Team Schedule

Search by person or shift name Show Filters

< > Today Feb 14, 2021 - Feb 20, 2021 Sort By Last Name - A to Z

Employee	Sun 14	Mon 15	Tue 16	Wed 17	Thu 18	Fri 19	Sat 20
 Antoinette Deleon ProgAsstA BusFinOperOcc 35h scheduled work		7 hrs	7 hrs	7 hrs	7 hrs	7 hrs	
 Cynthia Bishop-Lyons AssocDir BusFinOperOcc 35h scheduled work		7 hrs	7 hrs	7 hrs	7 hrs	7 hrs	
 Jonathan Cochran Dir MgmtOcc 35h scheduled work		7 hrs	7 hrs	7 hrs	7 hrs	7 hrs	
 Brenda Cohen Contingent Worker 42h 30m scheduled work		8:30 AM - 5:00 PM	8:30 AM - 5:00 PM	8:30 AM - 5:00 PM	8:30 AM - 5:00 PM	8:30 AM - 5:00 PM	

